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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | **CLIENT CONTACT DETAILS UPDATE FORM** | | | | | | | | | | | | | | | |
|  | | |  | | | |  | | |  | |  |  |  |  |  |  |
|  |  | **Please provide contact details for the individuals in the following roles and;**  **Select relevant boxes to let us know if this contact can verify a bank account update for the scheme and/or verify an instruction (note, this is mandatory for primary and secondary contacts)**  **Tick the relevant boxes for reports required (Scheme valuation, transaction statements and performance information can be obtained via LGIM Connect).** | | | | | | | | | | | | | | | |
| **Job Title** | | | | **Name** | **Organisation** | **Direct Dial telephone Number** | | **Organisational telephone Number**  **(e.g. switchboard for company)** | **Email**  **(Please provide a corporate email address where available)** | | **Postal address** | | **Bank account verification** | **Instruction/payment validation** | **1/4ly Report** | **1/4ly Invoice** | **LGIM Connect** |
| Primary Contact | | | | Click here to enter text. | Click here to enter text. | Click here to enter text. | | Click here to enter text. | Click here to enter text. | | Click here to enter text. | |  |  |  |  |  |
| Secondary Contact | | | | Click here to enter text. | Click here to enter text. | Click here to enter text. | | Click here to enter text. | Click here to enter text. | | Click here to enter text. | |  |  |  |  |  |
| Additional Secondary Contact  (if applicable) | | | | Click here to enter text. | Click here to enter text. | Click here to enter text. | | Click here to enter text. | Click here to enter text. | | Click here to enter text. | |  |  |  |  |  |
| Chair of Trustees  (Trust Based Schemes) | | | | Click here to enter text. | Click here to enter text. | Click here to enter text. | | Click here to enter text. | Click here to enter text. | | Click here to enter text. | |  |  |  |  |  |
| Consultant | | | | Click here to enter text. | Click here to enter text. | Click here to enter text. | | Click here to enter text. | Click here to enter text. | | Click here to enter text. | |  |  |  |  |  |
| Administrator | | | | Click here to enter text. | Click here to enter text. | Click here to enter text. | | Click here to enter text. | Click here to enter text. | | Click here to enter text. | |  |  |  |  |  |
| Auditor | | | | Click here to enter text. | Click here to enter text. | Click here to enter text. | | Click here to enter text. | Click here to enter text. | | Click here to enter text. | |  |  |  |  |  |
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